

Information Security Basic Policy

Kyoho Machine Works, Ltd. (hereinafter referred to as "Our company") is committed to protecting information assets entrusted by customers and business partners, as well as Our company's own information assets, from various threats such as accidents, disasters, and crimes. We aim to be a trusted company that maintains and improves information security, and we position the maintenance and enhancement of information security as a crucial task in our business activities. We work on information security throughout the entire organization based on the following policy:

1. Responsibility of Management

Our company, under the leadership of its management, strives for systematic and continuous improvement and enhancement of information security.

2. Establishment of an Internal Structure

Our company establishes an organization that includes the management to maintain and improve information security. We maintain a system that allows us to quickly assess the information security management status at Our company-wide level and implement necessary information security measures promptly.

3. Compliance with Laws and Regulations

Our company establishes rules such as regulations and guidelines to ensure compliance with all laws and regulations related to information security and ensures strict adherence to them.

4. Employee Engagement

Our employees acquire the knowledge and skills required for information security and make a solid commitment to information security.

5. Response to Violations and Incidents

Our company handles violations of information security-related laws and contracts appropriately. In the event of an incident, we promptly take initial measures to minimize the impact, such as preventing the spread of damage, and strive to prevent recurrence.

6. Continuous Improvement

Our company regularly confirms compliance with this policy and work on continuous

review and improvement to maintain its effectiveness.

Enactment date: April 1, 2023

President Ochi Yozo

Kyoho Machine Works, Ltd.